#### **Albany Community Foundation Pty Ltd**

Albany Community Foundation ABN 69 448 694 159

Financial Statements
For the year ended 30 June 2018

## Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159

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#### Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Committee's Report

#### For the year ended 30 June 2018

Your committee members submit the financial accounts of the Albany Community Foundation Pty Ltd for the financial year ended 30 June 2018.

#### **Committee Members**

The names of committee members at the date of this report are:

Tae Wood
Jeremy Ross Stewart
Caroline Hayes
Julie De Jong
Sarah Moir
Emma Doughty
Michelle Bishop

#### **Principal Activities**

The principal activities of the association during the financial year were: Providing benefits to eligible entities in accordance with the Public ancillary fund guidelines.

#### **Significant Changes**

No significant change in the nature of these activities occurred during the year.

#### **Operating Result**

The deficit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2017	30 June 2018
\$	\$
46,757	(60,269)

#### Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Committee's Report

For the year ended 30 June 2018

Signed in accordance with a resolution of the Members of the Committee on:

Tae Wood

Jeremy Ross Siewart

# Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Income and Expenditure Statement

For the year ended 30 June 2018

	2018 \$	2017 \$
Income		
Donations Received - Board Members		
GM Taxation & Accounting	1,000	1,000
Merrifield Realestate	1,000	2,000
Graham Pyke		1,350
H&H Architects	1,000	1,000
PrintSync		1,300
APEX Financial	1,000	1,000
Emma Doughty	600	
Chris Idle	1,000	
Donations Corporate		
City of Albany - Payroll Deductions	130	130
Anonymous		10,000
Anglicare - Payroll Deductions	520	220
Lincolns Accountants		1,000
The Silent Tour	5,964	2,415
Donations - Members & Public		
General Public	13,226	13,560
Members	32,434	36,155
Fundraising Activites		
Gala Ball	14,227	25,841
Bogan Bingo		27,280
ACF Mega Raffle		13,733
Comedy Night		(1,482)
Walk a Mile Shoe Show	4,000	
Light Opera - Little Shop of Horrors	2,163	
Bike fo Kenny	22,690	
Interest received	2,673	2,563
Total income	103,627	139,066

#### Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Income and Expenditure Statement

	2018 \$	2017 \$
Expenses		
Advertising and promotion	45	314
Audit fees	1,500	1,500
Bank Fees And Charges	30	31
Contract payments	4,403	
Corner Stone Funding		
PCYC		2,000
Mens Resource Centre		596
Albany Community Foundation NC Fund	107,594	35,412
Depression Support Network		3,050
Foodbank Albany	200	300
Great Southern Personnel		4,907
Community First		1,427
Headspace Albany	12,818	
St Vincent De Paul Society	1,500	
Palmerston	3,206	
Filing Fees	254	565
Fund Raising Activities		
Bogan Bingo	5,541	6,730
Gala Ball	4,749	12,999
Members Evening	380	
ACF Mega Raffle		17,264
Impact Grant		
Richmond Wellbeing (GSMHN)	18,000	
Insurance	2,952	2,789
Paypal Fees	398	1,138
Postage	116	113
Printing & stationery		739
Геlephone	184	435
Uniforms	25	
Total expenses	163,895	92,308
Profit (loss) from ordinary activities before income tax	(60,269)	46,757

The accompanying notes form part of these financial statements.

# Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Income and Expenditure Statement For the year ended 30 June 2018

	2018	2017
	\$	\$
Net profit (loss) attributable to the association	(60,269)	46,757
Total changes in equity of the association	(60,269)	46,757
Opening retained profits	206,797	160,040
Net profit (loss) attributable to the association	(60,269)	46,757
Closing retained profits	146,529	206,797

## Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Detailed Balance Sheet as at 30 June 2018

	Note	2018 \$	2017 \$
Current Assets			
Cash Assets			
Cash at bank			122,162
Bendigo Bank Term Deposit		53,412	52,059
Cash at Bank - CBA 10555784		81,116	
Security Deposit - Racing & Gaming	_		27,700
	_	134,528	201,921
Current Tax Assets			
Input tax credit control account		2,001	4,376
		2,001	4,376
Total Current Assets		136,529	206,297
Non-Current Assets			
Other Financial Assets			
Albany (WA) Community Financial Services		500	500
		500	500
Property, Plant and Equipment			
Plant & equipment - at cost		27,500	
		27,500	***************************************
Total Non-Current Assets		28,000	500
Total Assets	_	164,529	206,797

## Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Detailed Balance Sheet as at 30 June 2018

	Note	2018 \$	2017 \$
Current Liabilities			
Payables			
Unsecured:			
Trade creditors	_	18,000	
	-	18,000	
Total Current Liabilities	-	18,000	
Total Liabilities	-	18,000	
Net Assets	 25	146,529	206,797
Members' Funds			
Accumulated surplus (deficit)		146,529	206,797
Total Members' Funds	_	146,529	206,797

Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Depreciation Schedule for the year ended 30 June, 2018

					DISPOSAL	SAL	ADDITION	NO.		DEPRECIATION	ATION			PROFIT	ross	
		Total	Priv	OWDV	Date	Total Priv OWDV Date Consid Date	Date	Cost	Value T Rate Deprec	Rate	Deprec	Priv	CWDV	Upto + Above	Total - Priv	Priv
Plant & Equipment RT300-SL Leg Bike	0:00	0	0.00	0		0 0	1/11/17	27,500	0 01/11/17 27,500 27,500 D 0.00	0.00	0	0	27,500	0 0	0	0
		0		0	-	0		27,500 27,500 Deduct Private	27,500 Deduct Private Portion	- tion	0	0	27,500			
									Net Depreciation	fion	0					

These financial statements are unaudited. They must be read in conjunction with the attached Accountant's Compilation Report and Notes which form part of these financial statements.

# Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Statement of Cash Flows

#### For the year ended 30 June 2018

	2018	2017
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	100,954	136,502
Payments to Suppliers and employees	(143,520)	(93,927)
Interest received	2,673	2,563
Net cash provided by (used in) operating activities (note 2)	(39,894)	45,138
Net increase (decrease) in cash held	(39,894)	45,138
Cash at the beginning of the year	201,921	157,283
Cash at the end of the year (note 1)	162,028	202,421

## Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Statement of Cash Flows

#### For the year ended 30 June 2018

	2018	2017
Note 1. Reconciliation Of Cash		
For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.		
Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:		
Cash at bank		122,162
Bendigo Bank Term Deposit	53,412	52,059
Cash at Bank - CBA 10555784	81,116	
Security Deposit - Racing & Gaming		27,700
	134,528	201,921
Report is out of balance by :-		
Cash at the end of the year per Cash Flow		
Statement	162,028	202,421
Closing balances of Cash (bank) accounts	134,528	201,921
	(27,500)	(500)

# Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Statement of Cash Flows For the year ended 30 June 2018

2010	8048
2018	2017

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activ	ities To
Operating Profit After Income Tax	

activities	(39,894)	45,138
Net cash provided by (used in) operating		
Increase (decrease) in sundry provisions	2,375	(1,619)
Increase (decrease) in trade creditors and accruals	18,000	
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
Operating profit after income tax	(60,269)	46,757

As trustee for Albany Community Foundation Notes to and forming part of the accounts For the year ended 30 June 2018

#### 1. NOTE 1 - ACCOUNTING POLICIES

The special purpose financial report has been prepared for distribution to the members to fulfill the Trustee's financial reporting requirements under the Albany Community Foundation Trust Deed and the Australian Taxation Office Public Ancillary Fund Guidelines. The accounting policies used in the preparation of this report, as described below, are consistent with the financial reporting requirements of the Albany Community Foundation Trust Deed and with previous years, and are, in the opinion of the Trustees, appropriate to meet the needs of members. The committee has determined that the organisation is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Australian Charities and Not for Profits Commission Act 2012 and the following Australian Accounting Standards:

AASB 101, Presentation of Financial Statements

AASB 107, Statement of Cash Flows

AASB 108, Accounting Policies, Changes in accounting Estimates and Errors

AASB 1031, Materiality

AASB 1048, Interpretation of Standards

AASB 1054, Australian Additional Disclosures.

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on a modified accrual basis of accounting including the historical cost convention and the going concern assumption.

The following material accounting policies, which are consistent with the previous periods unless otherwise stated, have been adopted in the preparation of the financial report:

#### a). Income Tax

Public Ancillary Fund

The Australian Charities and Not-for-Profits Commission has registered the Trust as a Public Ancillary Fund. Consequently the Australian Taxation office has endorsed the Trust and it is eligible for the following concessions:

- (i) GST concession;
- (ii) FBT Exemption;
- (iii) Income taxation exemption.

The Albany Community Foundation is endorsed as a Deductible Gift Recipient.

No change in its tax status as a result of activities undertaken during the year is likely.

#### b). Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

As trustee for Albany Community Foundation

Notes to and forming part of the accounts (continued)

For the year ended 30 June 2018

#### c). Revenue and Other Income

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt. The Albany Community Foundation may receive non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the Statement of Comprehensive Income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised as it accrues using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

#### c). Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

#### d). Comparatives

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

As trustee for Albany Community Foundation

Notes to and forming part of the accounts (continued)

For the year ended 30 June 2018

	2018
Note	\$

#### 2 NECESSITOUS CIRCUMSTANCES FUND

The Trustee of The Albany Community Foundation Trust established the The Albany Community Foundation Necessitous Circumstances Fund as a separate entity on 27 January 2015. ABN 50 212 367 593.

The Fund was established to provide emergency relief to those in need, and is funded from donations from the ACF Ancillary Fund.

Balance of Fund as at Year end 52

Emergency Relief Provided during the year 107,594

## 3 DIRECTORS BOARD MEMBERS AND KEY MANAGEMENT PERSONNEL DISCLOSURES

#### a) Directors of Trustee

The following persons were Directors of Albany Community Foundation Pty Ltd, the Trustee during the year or held a board position:

Tae Wood

Jeremy Stewart

Caroline Hayes

Julie De Jong

Sarah Moir

**Emma Doughty** 

Michelle Bishop

#### b) Key Management Personnel

The Trust had no key management personnel during the year.

#### c) Remuneration of Directors

The Directors of the Trustee were not remunerated for their service during the year

## d) Equity Instrument Disclosures Relating to Directors

The Trust holds all Funds for the Community benefit. The shareholding in the Corporate Trustee is by:

Tae Wood 1 nominal share
Caroline Hayes 1 nominal share
Julie De Jong 1 nominal share
Jeremy Stewart 1 nominal share

As trustee for Albany Community Foundation
Notes to and forming part of the accounts (continued)
For the year ended 30 June 2018

2018 \$

Note

3

## DIRECTORS AND KEY MANAGEMENT PERSONNEL DISCLOSURES (Cont)

### e) Other Transactions with Directors and Director Related Entities

Directors or director related entities have provided services to the Company on the same terms and conditions as non-related parties.

Tae Wood is a partner in GM Taxation & Accounting who provide accounting services to the Trust, on a gratis basis.

Jeremy Stewart is the sole director of Merrifield Real Estate who provide membership services to the Trust, on a gratis basis.

Julie De Jong & Sarah Moir are Directors at H&H Architects and provide application assessment services to the Trust, on a gratis basis.

Caroline Hayes who is a licensed real estate agent provides marketing services to the Trust, on a gratis basis.

Emma Doughty works in health and provides application assessment services to the Trust, on a gratis basis.

Michelle Bishop is a partner at APEX Financial who provides investment services and marketing services to the Trust, on a gratis basis.

#### Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Statement by Members of the Committee

For the year ended 30 June 2018

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

- 1. Presents fairly the financial position of Albany Community Foundation Pty Ltd as at 30 June 2018 and its performance for the year ended on that date.
- 2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Tae Wood

Chairman

Jeremy Ross Stewart

Vice Chairman

# CERTIFIED PRACTICING ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

To: Trustee and Members of the Albany Community Foundation

#### Report on the Financial Report

We have audited the accompanying financial report of Albany Community Foundation Pty Ltd, as trustee for the Albany Community Foundation, which comprises the Statement of Financial Position as at 30 June 2018, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies, other explanatory information, and the statement by committee members.

In our opinion the financial report of The Albany Community Foundation has been prepared in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission (ACNC) Act 2012, including:

- (a) giving a true and fair view of the Foundation's financial position as at 30 June 2018, and of its financial performance for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the Australian Charities and Not-for-profits Commission Regulation 2013.



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#### **Basis of Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the foundation in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the foundation's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### **Emphasis of Matter - Cash Receipts**

As is common for organisations of this type, it is not practicable for The Albany Community Foundation to maintain an effective system of internal control over monies received, until their initial entry in the accounting records. Accordingly, our audit in relation to this income was limited to amounts that have been recorded in the accounting records. Our opinion is not modified in respect of this matter.

#### Responsibility of the Trustee for the Financial Report

The Trustee of the foundation is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The Trustees responsibility also includes such internal control as the Trustees determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the trustee is responsible for assessing the foundation's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Trustee either intend to liquidate the foundation or to cease operations, or have no realistic alternative but to do so.

The Trustee is responsible for overseeing the foundation's financial reporting process.



#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustee.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Report on Other Legal and Regulatory Requirements

- 1) In accordance with the requirements of section 60-30 of the ACNC Act. We are satisfied that:
  - a) we have received all information, explanation and assistance necessary for the conduct of the audit.
  - b) the Trustee has kept financial records sufficient to enable a special purpose financial report to be prepared and audited.
  - c) the Trustee has kept other records as required by the ACNC Act.
- 2) the Foundation has complied with the requirements of the Australian Taxation Office, Public Ancillary Fund Guidelines, 2011.

Paul Gilbert FCPA MBA Macleod Corporation Pty Ltd

Dated this 26th day of October 2018



The Board of Directors
Albany Community Foundation Pty Ltd as trustee for
The Albany Community Foundation.
PO Box 418
ALBANY WA 6331

Dear Board,

AUDITOR'S INDEPENDENCE DECLARATION
Pursuant to Section 60.40 of the
Australian Charities and Not For Profits Commission Act 2012.

In relation to the audit for the year ended 30 June 2018, I declare that, to the best of my knowledge and belief, there have been no contraventions of the audit independence requirements of:

- 1. The Australian Charities and Not For Profits Commission Act 2012.or
- 2. The Accounting Professional and Ethical Standards Board.
- 3. Any applicable code of professional conduct.

This Declaration is made in respect of The Albany Community Foundation during the period of the audit.

Yours sincerely.

Paul Gilbert FCPA MBA Registered Company Auditor Macleod Corporation Pty Ltd



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# Albany Community Foundation Pty Ltd Albany Community Foundation ABN 69 448 694 159 Certificate by Member of the Committee For the year ended 30 June 2018

- I, Tae Wood of 292 Lowanna Drive, Albany, WA, 6330, and I, Jeremy Ross Stewart of 258 York Street, Albany, WA, 6330, certify that:
- a. We attended the annual general meeting of the association held on 11th September 2018.
- b. The financial statements for the year ended 30 June 2018 were submitted to the members of the association at its annual general meeting.

Dated

Tae Wood
Chairman

Jeremy Ross Stewart
Vice Chairman