As trustee for Albany Community Foundation

Financial Statements
For the year ended 30 June 2015

GM Taxation & Accounting Shop 16C Dog Rock Shopping Centre Middleton Rd Albany WA 6330

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# Albany Community Foundation Pty Ltd ABN 69 448 694 159 As trustee for Albany Community Foundation

#### **Contents**

Committee's Report

Income and Expenditure Statement

Detailed Balance Sheet

Statement of Cash Flows

Notes to the Financial Statements

Statement by Members of the Committee

Independent Auditor's Report to the Members

Certificate by Member of the Committee

#### As trustee for Albany Community Foundation

#### Committee's Report

#### For the year ended 30 June 2015

Your committee members submit the financial accounts of the Albany Community Foundation Pty Ltd for the financial year ended 30 June 2015.

#### **Committee Members**

The names of committee members at the date of this report are:

Tae Wood

Mark David Ireland

Jeremy Ross Stewart

Bernadette Joy Duell

Jane Looker

Thelma Jaekel

Nicholas Peter Walls

Caroline Hayes

Gordon Thomas

Rachael Thomas

#### **Principal Activities**

The principal activities of the association during the financial year were: Providing benefits to eligible entities in accordance with the Public ancillary fund guidelines.

#### Significant Changes

No significant change in the nature of these activities occurred during the year.

#### **Operating Result**

The profit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2014	30 June 2015
\$	\$
92,596	37,365

#### As trustee for Albany Community Foundation

#### Committee's Report

#### For the year ended 30 June 2015

Signed in accordance with a resolution of the Members of the Committee on:

Tae Wood

Mark Devid Ireland

#### As trustee for Albany Community Foundation

## Income and Expenditure Statement

	2015 \$	2014 \$
	φ	<b></b>
Income		
<b>Donations Received - Board Members</b>		
- GM Taxation & Accounting	5,000	5,000
- Merrifield Realestate	5,000	5,000
- Life Insurance & Super Pty Ltd		5,000
- Opteon Property Group	2,500	5,000
- Advance Sports & Family Podiatry	2,500	5,000
- Michelle Gonsalves		2,500
- Bernadette Duell	1,250	2,500
- Robert Stockdale	1,250	2,500
- Realforce Pty Ltd		5,000
- Polette Family		2,500
- Pre-Emptive Strike	1,250	
- Sound Life Financial Planning	2,500	
- Caroline Forster	1,250	
<b>Donations Corporate</b>		
- Bendigo Bank		5,000
- WA Charity Direct		10,000
- City of Albany - Payroll Deductions	650	440
- Pioneer Health		5,000
- Anonymous		23,029
- Albany Chiropractic		2,592
- Ryde Building Company	1,873	
- HHG Giving Back	5,000	
Donations - Members & Public		
- General Public	8,518	8,998
- Members	13,665	
Fundraising Activites		
- Quiz Night	7,917	7,515
- Gala Ball	16,970	
- High Tea	1,108	
- Bogan Bingo	29,731	
- Spectrum Theatre	1,425	
- Albany Show	155	
Interest received	845	113

#### As trustee for Albany Community Foundation

#### **Income and Expenditure Statement**

	2015 \$	2014 \$
Total income	110,358	102,688
Expenses		
Advertising and promotion	859	1,023
Audit fees	400	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Bank Fees And Charges	21	54
Computer & Software		973
Corner Stone Funding		
- Salvation Army	10,062	
- PCYC	5,000	
- Mens Resource Centre	1,717	
- Anglicare	2,099	
- Community Living Association Inc	2,559	
- Albany Community Foundation NC Fund	13,703	
- Depression Support Network	2,800	
- Shalom House	2,000	
- Relationships Australia	525	
- Autism Support Network	799	
- Independent Living Centre WA	1,107	
- Alta-1 College	120	
Filing Fees	243	
Fund Raising Activities		
- Quiz Night	1,524	525
- ACCI - Business After Hours		1,009
- Bogan Bingo	11,419	849
- Gala Ball	10,133	136
- Spectrum Theatre	650	
Incorporation costs		905
Insurance	2,053	1,565
Paypal Fees	519	87
Postage	132	
Printing & stationery	1,853	1,766
Subscriptions		227
Геlephone	473	543
Uniforms	225	429

## As trustee for Albany Community Foundation

# Income and Expenditure Statement For the year ended 30 June 2015

	2015 \$	<b>2014</b> \$
Total expenses	72,994	10,092
Profit from ordinary activities before income tax	37,365	92,596
Income tax revenue relating to ordinary activities  Net profit attributable to the association	37,365	92,596
Total changes in equity of the association	37,365	92,596
Opening retained profits	92,596	
Net profit attributable to the association	37,365	92,596
Closing retained profits	129,961	92,596

# As trustee for Albany Community Foundation Detailed Balance Sheet as at 30 June 2015

	Note	2015 \$	2014 \$
Current Assets			
Cash Assets			
Cash at bank		77,036	79,055
PayPal Clearing Account			2,683
Bendigo Bank Term Deposit	_	50,000	
	_	127,036	81,738
Receivables			
Trade debtors	_		10,000
			10,000
Current Tax Assets			
Input tax credit control account		2,925	859
		2,925	859
Total Current Assets	-	129,961	92,596
Total Assets		129,961	92,596
Net Assets		129,961	92,596
Members' Funds			
Accumulated surplus (deficit)		129,961	92,596
Total Members' Funds		129,961	92,596

#### As trustee for Albany Community Foundation

#### **Statement of Cash Flows**

	2015 \$	2014 \$
Cash Flow From Operating Activities		
Receipts from customers	119,513	92,575
Payments to Suppliers and employees	(75,060)	(10,950)
Interest received	845	113
Net cash provided by (used in) operating activities (note 2)	45,298	81,738
Net increase (decrease) in cash held	45,298	81,738
Cash at the beginning of the year	81,738	
Cash at the end of the year (note 1)	127,036	81,738

### As trustee for Albany Community Foundation

#### **Statement of Cash Flows**

	2015	2014
Note 1. Reconciliation Of Cash		
For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.		
Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:		
Cash at bank	77,036	79,055
PayPal Clearing Account		2,683
Bendigo Bank Term Deposit	50,000	
	127,036	81,738
Note 2. Reconciliation Of Net Cash Provid Activities To Net Profit	ded By/Used In Ope	rating
Operating profit (loss) after tax	37,365	92,596
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	10,000	(10,000)
ncrease (decrease) in sundry provisions	(2,066)	(0.50)
	(2,000)	(859)

As trustee for Albany Community Foundation Notes to and forming part of the accounts For the year ended 30 June 2015

#### 1. NOTE 1 - ACCOUNTING POLICIES

The special purpose financial report has been prepared for distribution to the members to fulfill the Trustee's financial reporting requirements under the Albany Community Foundation Trust Deed and the Australian Taxation Office Public Ancillary Fund Guidelines. The accounting policies used in the preparation of this report, as described below, are consistent with the financial reporting requirements of the Albany Community Foundation Trust Deed and with previous years, and are, in the opinion of the Trustees, appropriate to meet the needs of members. The committee has determined that the organisation is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Australian Charities and Not for Profits Commission Act 2012 and the following Australian Accounting Standards:

AASB 101, Presentation of Financial Statements

AASB 107, Statement of Cash Flows

AASB 108, Accounting Policies, Changes in accounting Estimates and Errors

AASB 1031, Materiality

AASB 1048, Interpretation of Standards

AASB 1054, Australian Additional Disclosures.

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on a modified accrual basis of accounting including the historical cost convention and the going concern assumption.

The following material accounting policies, which are consistent with the previous periods unless otherwise stated, have been adopted in the preparation of the financial report:

#### a). Income Tax

Public Benevolent Institution

The Australian Charities and Not-for-Profits Commission has registered the Trust as a Public Benevolent Institution. Consequently the Australian Taxation office has endorsed the Trust and it is eligible for the following concessions:

- (i) GST concession;
- (ii) FBT Exemption;
- (iii) Income taxation exemption.

The Albany Community Foundation is endorsed as a Deductible Gift Recipient. No change in its tax status as a result of activities undertaken during the year is likely.

#### b). Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

As trustee for Albany Community Foundation

Notes to and forming part of the accounts (continued)

For the year ended 30 June 2015

#### c). Revenue and Other Income

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt. The Albany Community Foundation may receive non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the Statement of Comprehensive Income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised as it accrues using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

#### c). Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

#### d). Comparatives

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

# As trustee for Albany Community Foundation Notes to and forming part of the accounts (continued) For the year ended 30 June 2015

	2015	2014
Note	\$	\$

#### 2 NECESSITOUS CIRCUMSTANCES FUND

The Trustee of The Albany Community Foundation Trust established the The Albany Community Foundation Necessitous Circumstances Fund as a separate entity on 27 January 2015. ABN 50 212 367 593.

The Fund was established to provide emergency relief to those in need, and is funded from donations from the ACF Ancillary Fund.

Balance of Fund as at Year end

101

Emergency Relief Provided during the year

13,603

# 3 DIRECTORS BOARD MEMBERS AND KEY MANAGEMENT PERSONNEL DISCLOSURES

#### a) Directors of Trustee

The following persons were Directors of Albany Community Foundation Pty Ltd, the Trustee during the year or held a board position:

Tae Wood

Mark Ireland

Jeremy Stewart

Bernadette Duell

Jane Looker

Thelma Jaekel

Nicholas Walls

Caroline Hayes

Gordon Thomas

Rachel Thomas

#### b) Key Management Personnel

The Trust had no key management personnel during the year.

#### c) Remuneration of Directors

The Directors of the Trustee were not remunerated for their service during the year

# d) Equity Instrument Disclosures Relating to Directors

The Trust holds all Funds for the Community benefit. The shareholding in the Corporate Trustee is by:

Tae Wood 1 nominal share
Mark Ireland 1 nominal share
Bernadette Duell 1 nominal share
Jeremy Stewart 1 nominal share
Nicholas Walls 1 nominal share

As trustee for Albany Community Foundation

Notes to and forming part of the accounts (continued)

For the year ended 30 June 2015

	2015	2014
Note	\$	\$

# 3 DIRECTORS AND KEY MANAGEMENT PERSONNEL DISCLOSURES (Cont)

# e) Other Transactions with Directors and Director Related Entities

Directors or director related entities have provided services to the Company on the same terms and conditions as non-related parties.

Tae Wood is a partner in GM Taxation & Accounting who provide accounting services to the Trust, on a gratis basis.

Bernadette Duell is Lawyer who provide legal services to the Trust, on a gratis basis.

Thelma Jaekel & Jane Looker are partners in Soundlife Financial Planning who provide secretarial and investment services to the Trust, on a gratis basis.

Jeremy Stewart is the sole director of Merrifield Real Estate who provide marketing services to the Trust, on a gratis basis.

Mark Ireland is a medical practitioner at Advanced Family & Sports Podiatry who provide marketing and event coordination services to the Trust, on a gratis basis.

Nicholas Walls is a partner at Opteon Property Group who provide administrative services to the Trust, on a gratis basis.

Gordon and Rachael Thomas are partners at Pre-Emptive Strike who provide IT services to the Trust, on a gratis basis.

Caroline Hayes who is a licensed real estate agent provides membership services to the Trust, on a gratis basis.

#### As trustee for Albany Community Foundation Statement by Members of the Committee For the year ended 30 June 2015

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

- 1. Presents fairly the financial position of Albany Community Foundation Pty Ltd as at 30 June 2015 and its performance for the year ended on that date.
- 2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Tae Wood Chariman

Mark David Ireland Board Member

#### INDEPENDENT AUDITOR'S REPORT To: The Members of the Albany Community Foundation

#### Report on the Financial Report

We have audited the accompanying financial report of Albany Community Foundation Pty Ltd as trustee for the Albany Community Foundation, which comprises the income and expenditure statement for the year ended 30 June 2015, the Detailed Balance Sheet, Statement of Cash Flows, notes comprising a summary of significant accounting policies, and the Trustees' declaration.

#### Directors' Responsibility for the Financial Report

The directors of the Trustee company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting t. 08 9841 2277 Standards and the Australian Charities and Not for Profits Commission Act 2012 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.



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#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of the Australian Charities and Not for Profits Commission Act 2012.

#### **Opinion**

In our opinion the special purpose financial report of Albany Community Foundation Pty Ltd as trustee for the Albany Community Foundation has been prepared in accordance with the accounting policy notes described in Note 1, and provides a true and fair view of the Trust's financial position as at 30 June 2015 and of its performance for the year ended on that date.

# CERTIFIED PRACTICING ACCOUNTANTS

#### **Other Reporting Obligations**

- (a) the financial report satisfies the requirements of the Australian Charities and Not For Profits Commission Act 2012.
- (b) we have received all information, explanation and assistance necessary for the conduct of the audit.
- (c) the Trust has kept financial records sufficient to enable a special purpose financial report to be prepared and audited.
- (d) the Trust has kept other records as required by the Australian Charities and Not For Profits Commission Act 2012.
- e) the Trust has complied with the requirements of the Australian Taxation Office, Public Ancillary Fund Guidelines, 2011.

#### **Other Matters**

Without qualification to the above, we draw users of the financial report to the following matter.

It is not practical for the company to establish effective internal control over receipts from fundraising activities prior to the initial record in the books of account. In this regard the Directors rely on the honesty and integrity of volunteers to ensure that all income has been brought to account.

Paul Gilbert

Macleod Corporation Pty Ltd

Dated this 21st day of October 2015



17 August 2015 COI

The Committee of Management Albany Community Foundation Pty Ltd as trustee for The Albany Community Foundation. PO Box 418 ALBANY WA 6331 A.B.N. 25 082 636 968 10 David Street SPENCER PARK WA 6330 PO Box 4053 SPENCER PARK WA 6330 **t.** 08 9841 2277

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Dear Committee,

#### AUDITOR'S INDEPENDENCE DECLARATION

Pursuant to Section 60.40 of the Australian Charities and Not For Profits Commission Act 2012.

In relation to the audit for the year ended 30 June 2015, I declare that, to the best of my knowledge and belief, there have been no contraventions of the audit independence requirements of:

- 1. The Australian Charities and Not For Profits Commission Act 2012.or
- 2. The Accounting Professional and Ethical Standards Board.
- 3. Any applicable code of professional conduct.

Yours Sincerely.

Paul Gilbert

Macleod Corporation Pty Ltd

CERTIFIED PRACTICING ACCOUNTANTS

# As trustee for Albany Community Foundation Certificate by Member of the Committee For the year ended 30 June 2015

I, Tae Wood of 18 Munster Ave Albany WA 6330, and I, Mark David Ireland of 34a Greenshield St Mira Mar WA 6330 certify that:

- a. We attended the annual general meeting of the association held on 25/08/2015.
- b. The financial statements for the year ended 30 June 2015 were submitted to the members of the association at its annual general meeting.

Dated

Tae Wood

Committee Member

Mark David Ireland Committee Member